



...where the "Best" begins in Mexican Cuisine!

Dear Prospective Customer:

Thank you for your interest in *Los Vaqueros Stockyards*. In order to reserve the Stockyards: *The Gardens at Los Vaqueros, South Wing Banquet Room, Fiesta Room, Arkansas Corral*, it will be necessary to submit a deposit in the amount of \$250.00. This deposit is non-refundable, however it is deducted from your final guest check the night of your event. Please refer to the Banquet menu for suggested menu selections, or review our complete menu online for additional choices. Choice of limited menu items are available for smaller groups. If you wish to arrange a different type of menu selection, it will be necessary for you to make an appointment with a banquet coordinator to arrange a special dinner for your event. The total amount due for your banquet is required to be paid on the day of your event.

In addition to the food menu, you will also need to advise the restaurant on how you would like to structure the sale of alcohol (if it is to be served). Our standard bar set-up fee is \$100, includes margaritas, domestic beer, imported beer, and wine. Additional bar selections are provided upon request at no additional cost. If guests choose to purchase drink tokens for their group, they are charged for whatever beverage the token is redeemed for.

In order to reserve *The Gardens* or *Banquet Room* on a completely private basis, it will be necessary to guarantee and pay for a minimum of 75 guests, unless otherwise approved by management. For groups of less than 75, the location of your function may be changed by management according to your final guest count. Smaller groups may be guaranteed a private area during the less busy days such as Monday-Thursday or Sunday, as approved by management. In order to reserve the *Fiesta Room*, a minimum of 35 guests is required. The *Arkansas Corral* is a semi-private area and is a perfect setting for birthday celebrations. A minimum of 30 guests is required.

Please complete the Banquet Reservation Form and return it as least 10 days prior to your scheduled event. Please be aware that the number of guests you make reservations for will be charged to you. You may increase your guest count until 48 hours before your event. Any special instructions must be written on the Banquet Reservation Form. All instructions regarding seating arrangements must be submitted in writing in order for the restaurant to comply with your requests. The reservation form must be signed prior to your event. Typical linen set-up choices include a "fiesta" venue consisting of purple, yellow and red, or a more formal setting which is traditionally white. "Specialty linens" available for a rental fee. Consultation is complimentary.

Thank you for your inquiry. We look forward to serving you and it is our endeavor to insure a "special" dining experience!

Your Banquet Coordinator

**Set up Fees:*****Los Vaqueros Stockyards***

- |  |  |
|--|--|
| <input type="checkbox"/> The Gardens, \$300 set-up fee | <input type="checkbox"/> South Wing Banquet Room, \$150 set-up fee |
| <input type="checkbox"/> Fiesta Room, \$75 set-up fee  | <input type="checkbox"/> Arkansas Corral, \$50 set-up fee          |

**Tax Exempt Status:** All charges are subject to 8.25% sales tax. If your groups is tax exempt, a copy of your State Sales Tax exemption must be provided prior to the scheduled event.

**Decoration Policies:** Decorations and decorating materials may not be affixed in any manner to the physical structure of the building. All decorations must have approval from the management before being brought into the Banquet Hall. White or ivory linens are standard, fiesta colors available, as well as other linen selections.

**Regarding Food and Beverages:** All food and beverages must be purchased from Los Vaqueros for all events. No food of any kind may be brought in or taken from the premises with the exception of wedding or birthday cakes.

**Liability on Loss or Damages to Personal Property:** Los Vaqueros will not assume any responsibility for the loss or damages to any merchandise or articles left on the property during or after a scheduled event.

**The Gardens at Los Vaqueros: Unnecessary damage to existing plant and garden structures will result in deposit not being made applicable to the event.**

**Wedding ceremonies available.**

**Liquor Policies:** Texas State Law forbids guests under *21 years of age* to consume alcoholic beverages. Minors are not allowed to consume alcohol of any kind. Guests who are known or thought to be intoxicated will not be served alcohol. Texas Sate Law prohibits beverages from being brought into or taken off the premises.

**Security:** Security may be required when alcoholic beverages are served at any event. All security will be contracted through Los Vaqueros and a fee for said security will be billed at Thirty Dollars (\$30.<sup>00</sup>) per hour with a minimum of four (4) hours. Los Vaqueros will determine the number of security officers required for each event. The determination will be based on the number of attendees and the bar package selected for each event.

**Payment:** Full payment is required at the end of the event; weddings and large corporate events may be subject to payment requirements one week prior to the scheduled event. All Payments and Deposits become non-refundable in the event of cancellation. Any additional charges will be billed after the event and are due within ten (10) business days. After this, the balance will be subject to a 5% late charge. We accept Business Checks, MasterCard®, Visa®, Discover.

**Service Charges and Taxes:** all charges are subject to a 20% Service and an 8.25% Sales Tax excluding Liquor which is not taxed.

*Thank you for selecting Los Vaqueros for your event. Please review the Contract with the Terms and Conditions. Please remember that a date is not guaranteed until the Reservation Form, as well as the deposit is received in our office. By signing the Form, it is mutually agreed that all information in the Form is true and correct. If you have any questions, please feel free to call the office at any time.*

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Date of Banquet: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Food Service Time: \_\_\_\_\_

Menu: *(Please refer to Banquet Menu)* \_\_\_\_\_

**On-site Banquets: (Check one)**

***Los Vaqueros Stockyards***

- The Gardens, \$300 set-up fee
- Southwing Banquet Room, \$150 set-up fee
- Fiesta Room, \$75 set-up fee
- Arkansas Corral, \$50 set-up fee

• Menu: \_\_\_\_\_ Per Person \$ \_\_\_\_\_

• Bar: \_\_\_\_\_ Cash \_\_\_\_\_ Open \_\_\_\_\_ Tokens \_\_\_\_\_ 1 2 3 (Circle one)

**Off-Site Catering: (Family style order form available upon request.)**

Food: *(Please refer to Banquet Menu)* \_\_\_\_\_

Beverage: \_\_\_\_\_

**Select payment type:**

Cash    Check    MasterCard®    Visa®                      Subtotal \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_ Sales Tax \_\_\_\_\_

Name on Card \_\_\_\_\_ Service Charge \_\_\_\_\_

Signature: \_\_\_\_\_ **Total Value** \_\_\_\_\_

*Please refer to Banquet Services information and return this completed Reservation Form by fax or mail as soon as possible to check availability and schedule your event. We require receipt of this Reservation Form at least 10 days prior to the scheduled event. Your final guest count is required 48 hours prior to this event.*

*Plus 8.25% Sales Tax and 20% banquet gratuity will be assessed.*

*Stockyard Fax: (817)624-0988*

*2629 North Main*

*Fort Worth, TX 76164*

**I have read and accept the above terms and conditions.**

Client \_\_\_\_\_ Date \_\_\_\_\_

Client \_\_\_\_\_ Date \_\_\_\_\_

Amount of Deposit \_\_\_\_\_ Event Date \_\_\_\_\_

Sales Representative \_\_\_\_\_ Date \_\_\_\_\_

Choose from the delicious buffet suggestions below, or customize your event with selections from our menu.

### **Appetizer Buffet**

*\$9.95 per person \**

Assorted Nachos, Assorted Quesadillas, Tamales in the Shuck, Stuffed Jalapeños, Avocado Chicken Salad, Fresh Fruit, Chicken Flautas, Sour Cream, Guacamole, Chips and Hot Sauce, Sliced Jalapenos

### **Fajita Buffet**

*\$11.95 per person \**

Flour Tortillas, Chicken and Beef Fajitas, Spanish Rice, Refried Beans, Pico de Gallo, Grated Cheese, Sour Cream, Guacamole, Chips and Hot Sauce

### **Los Vaqueros Dinner**

*\$10.95 per person \**

The meal starts with fresh guacamole, chile con queso, chips and salsa as an appetizer. Dinner buffet includes enchiladas with chile con carne, crispy beef tacos, tamales, Spanish rice and refried beans.

### **Combination Fajita Dinner with Cheese Enchilada**

*\$12.95 per person \**

Flour Tortillas, Chicken or Beef Fajitas, Spanish Rice, Refried Beans, Pico de Gallo, Grated Cheese, Sour Cream, Guacamole, Chips and Hot Sauce, and one Enchilada with Chile Con Carne

### **Chicken Coco Von**

*\$10.95 per person \**

Breast of Chicken marinated in a savory Sangria Wine Sauce with Mushrooms, Bell Peppers, Onions, and Tomatoes. Served with Spanish Rice, a fresh Garden Salad and a Squash Medley

### **Taco Bar**

*\$8.95 per person. \**

Crispy beef, chicken, or a combination of the two presented on a buffet with fresh lettuce, tomatoes, grated cheese, Spanish rice and refried beans, served with chile con queso and chips and salsa as an appetizer.

### **Chardonnay Chicken (non-traditional item)**

*\$16.95 per person \**

Herbed Breast of Chicken in a Chardonnay Wine Sauce, Rosemary New Potatoes, Green Beans Almondine, Fresh Garden Salad, and Dinner Rolls.

### **Bridal or Baby Shower Menu**

*\$10.00 per person \* (does not include gratuity)*

Assorted quesadillas, assorted nachos, avocado chicken salad, fresh fruit, chips, salsa, and a traditional fruit punch.

*\*\*Champagne and Mimosa Tables available for an additional charge per person of \$2.50\*\**

### **Banquet Margaritas, Wine and Cerveza**

Banquet Margaritas	\$5.95 each
Domestic Beer	\$3.75 each
Imported Beer	\$4.25 each
Pitchers of Margaritas	\$27.95 per pitcher
Wine and Champagne	
<i>Available by the bottle</i>	Price varies

### **Custom Menus and Dessert Items Available Upon Request**

*Vegetarian items are available upon request. All above items may be catered except for the Shower Menu.*

*Table Service Available, subject to additional charge.*

*\*Sales Tax, Beverage Price and 20% Banquet Gratuity are not included in above prices.*

*\$1.95 Beverage Assessment includes Tea, soft drinks and coffee service.*

***In order to make your event as convenient and enjoyable as possible, listed below are optional services and products available for your banquet. Please indicate the quantity required and return with your Banquet Reservation Form.***

<b>Item</b>	<b>Unit Price</b>	<b>Quantity</b>
Table Skirts/Wedding Item	\$10 each	
Chair covers (black or white)	\$2.50	
Bar Set-Up Fee	\$100	
Projector Screen/PA System	\$25	
Cake Server	\$25/per server	
Champagne	\$15 per bottle	
Extended Hours Fee	\$100 per hour	
Additional Clean-Up Fee <small>(Management's Discretion)</small>	\$50 per hour	
Valet Parking Service/Wedding	\$50 per hour	
Security/Wedding (if required)	\$30 per hour	
<b>Set up Fees: Los Vaqueros Stockyards</b>		
The Gardens	\$300	
South Wing Banquet Room	\$150	
Fiesta Room	\$75	
Arkansas Corral	\$50	

**\* Please specify linen colors and any special instructions:**

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